

Snohomish County All Natural Hazards Mitigation Plan Minutes, Steering Committee Meeting # 3

Thursday, February 12, 2004 4:00 – 6:00 p.m.
Snohomish County SWM Conference Room

Attending:

Steering Committee members:

Elaine Babby, Puget Sound Energy
Dave Clark, Floodplain Resident
Mike Ganz, City of Arlington

Russell Harris, City of Mukilteo
Mike McCallister, Dept. of Emergency Mgmt.
Chuck Steele, Dept. of Ecology
John Misich, Marshland Diking District
Scott Thomas, Thomas and Associates
Brad Feilberg, City of Monroe

Steering Committee alternates:

Chuck Woods, Cascade Land Conservancy (For Peggy Bill)
Steve Thomsen (for Peter Hahn)
Glenn Coil (University of WA)
Mark Wesolowski, Puget Sound Energy

Other attendees:

David Behar

Staff:

Vaughn Collins, DJ Sessner (Snohomish County)

Consultant:

Rob Flaner (Tetra Tech, Inc.)

(*Steering Committee members not attending: Tim/Sandy Frohning*),

4:15 p.m. Introductions

Meeting was called to order by Chairman Mike Ganz. Round table introductions were gone through. DJ Sessner briefed the group on her leaving the County and introduced Vaughn Collins as the new project manager. Vaughn was asked if any timeline has been established to hire DJ's replacement. He explained that her position would be refilled, but this took some time, and until then Meg Moorehead, himself and Rob Flaner would provide the project management needed. The agenda for the meeting was presented to the group, and Chairmen Ganz asked for any proposed changes, for which there were none. The minutes from the last meeting were then reviewed, and were accepted without any request for changes. All attendees were given a meeting packet that included a new updated contact sheet. The group was asked to review and advise Vaughn of any new changes.

4:25 PM: Plan update

DJ updated the group on the development of the plan to date. This update covered the following points:

- ✓ Public Informational Open Houses were held January 27th and 29th.
- ✓ Web site is up and running including interactive version of questionnaire, which will be posted until the 1st week of March.
- ✓ Questionnaire has been mass mailed to approximately 4000 addresses chosen at random within the Coalition Partners jurisdictions.
- ✓ Will end initial public involvement phase by 3/5/04.

- ✓ County has received a list of supplemental questions from WAEMD regarding the grant. County responded to the questions on 2/12/04. The group was provided a copy of the questions and the County's response.
- ✓ A Coalition Partner meeting was held on 2/11/04 to discuss funding scenarios and plan layout. Handouts briefing the Steering Committee on this meeting were provided. All Steering Committee members will receive minutes from that meeting.
- ✓ It has been determined via correspondence with WAEMD and FEMA PDM grant guidance documents that pre-award expenditures can be applied to the local match obligation of the grant should it be awarded.
- ✓ Plan layout options handout was reviewed and group was briefed on the Coalition Partner's choice for plan layout.

At this point Mike McCallister asked how the County's mitigation strategies would be incorporated into the plan layout option chosen by the CP's. An explanation was provided by DJ and Rob Flaner (Tetra Tech). This then led to a discussion on special districts and their eligibility/non eligibility if they are not included in the plan. There was no clear answer to the questions that developed. Chuck Steele (WA DOE) suggested that we get clarification in writing from FEMA and/or WAEMD on requirements for Special District grant eligibility. Rob agreed to do this task.

Mike McCallister updated the group on the progress of the HIVA. Mike informed the Steering Committee that UW was holding 2 open houses to review and comment on the HIVA. The first open house was held on 2/6/04, and the 2nd was scheduled for 2/13/04. He also informed the group about the session that was held in Everett on 2/12/04 to support the Everett HIVA development. Mike explained the process as a brainstorming type session that will be used by UW to develop the mitigation options package of the HIVA. UW is planning on a similar type session for the County.

5:00 PM: What's Next?

Vaughn and Rob then updated the group on what is scheduled to happen next in the plan process. The next objective is to establish goals for the plan. All Steering Committee members will be asked to bring 3 to 5 goals with them to the next Steering Committee meeting as an action item. Discussion then occurred on when was the best time to hold the mitigation option brainstorming session for UW. Mike McCallister pointed out that for UW to meet its timeline for project completion, this session would have to occur before the next scheduled Steering Committee meeting. Many in the group felt this might be the preferred way to go in that it might provide some insight into choosing goals. It was then determined by the group that this session will be scheduled for **Tuesday, March 2nd, 2004 from 8:30 AM to 12:00 PM at the Snohomish County Department of Emergency Management Training facility at Paine Field**. The address is 3509 S.W. 109th street, Everett, WA. Maps and reminders will be sent out prior to the meeting.

5:15 PM: Break

5:25 PM: Plan Layout

DJ moderated the next segment on plan layout. An action item from the last meeting was for Steering Committee members to review the 2 plans from Skagit County and Clackamas County. The purpose of this segment was to brainstorm the likes and dislikes of each plan. In general, the Steering Committee thought the layout, organization and usability of the Clackamas plan was good, although it was somewhat vague and general. The size, redundancy, and electronic

file system of the Skagit plan were mentioned as things to avoid. The Steering Committee comments were recorded for use in guiding the layout of Snohomish County plan.

6:00 PM:

Rob went over the action items before the next meeting.

6:10 PM:

Chairman Ganz adjourned meeting.

SUMMARY OF ACTION ITEMS

- 1) Bring a list of 3 to 5 goals/objectives for the plan to the next Steering Committee meeting. (Helpful hint: review the FEMA guidance package provided at this meeting on choosing goals for your plan).
- 2) Promote the Website and the questionnaire. The questionnaire will only be posted until 3/5/04.
- 3) Provide any additional comments on plan layout to Vaughn before the next Steering Committee meeting.
- 4) Rob to get clarification on Special Districts in writing from FEMA or WAEMD.
- 5) Mike McCallister will forward the draft HIVA report to all Steering Committee members ASAP.
- 6) ***Attend mitigation option brainstorming session on March 2nd.***