

**SCNHMP Update
Scope of Work Progress Report - March 2010**

Phase	Task	% Complete	Comments	Timeframe for completion
Phase 1: Organize Resources	<u>Task 1A: Define the Partnership</u>	100	The Planning Partnership has been organized through receipt of 'Letters of Intent 'to participate from the county and 31 planning partners.(Total = 32)	Task Complete
	<u>Task 1B: Organize Steering Committee</u>	80	A 12- member Steering Committee (SC) has been formed, and has met 7 times since August 20, 2009. This committee will continue to meet on an as-needed basis until plan approval.	June 2010
	<u>Task 1C: Plan Review</u>	100	This task was completed via review of annual progress reports at beginning of process. WA State HMP was also reviewed by the SC.	Task Complete
	<u>Task 1D: Coordination with Other Agencies</u>	100	Agencies coordinated with include: WADOE, FEMA Region X, WAEMD, the City of Everett and Snohomish County Tribes. Some of these agencies are stakeholder representatives on the Steering Committee.	Task Complete
	<u>Task 1E: Recommend/ Initiate Changes</u>	80	The SC has recommended changes /enhancements to the plan through the progress reporting process. The Planning Partners will have the opportunity to provide this input through the Jurisdictional Annex process.	April 2010
Phase 2: Update the Risk Assessment	<u>Task 2A: HAZUS-MH Analysis</u>	80	First and second run HAZUS analyses have been run for earthquake and flood. Dam failure has not been run yet, awaiting direction from Dam owners on use of data. Tsunami has not been run yet awaiting mapping information. Critical facilities data is being finalized.	May 2010
	<u>Task 2B: Update Risk Assessment for Non-HAZUS Hazards</u>	80	Extent and location mapping have been prepared for landslide, volcano/lahar, wild land fire and severe weather. Exposure analysis will be prepared prior to jurisdictional annex process.	May 2010
	<u>Task 2C: FEMA Elevation Certificates</u>	100	55 elevation certificates were completed on targeted repetitive loss properties in October and November of 2009.	Task Completed.
Phase 3: Engage the Public	<u>Task 3A: Public Meetings</u>	50	3 Public open houses were held the week of February 22, 2010. Additional meetings will be held to present the draft plan to public for review and comment.	June 2010

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	<u>Task 3B: Press Releases and Public Notices</u>	50	Press releases were prepared and disseminated prior to the public open houses. Additional press releases will need to be disseminated to advertise the final public meetings discussed above.	June 2010
	<u>Task 3C: Website</u>	100	A project website has been developed and maintained by SWM since initiation of this plan update process. SWM will continue to maintain this site until the plan completion.	Task Completed.
	<u>Task 3D: Questionnaire</u>	90	A questionnaire was developed and deployed the week of February 1, 2010. Questionnaire will be closed out on 3/31/2010.	March 31, 2010
Phase 4: Assemble the Updated Plan	<u>Task 4A: Author the Updated Plan Text</u>	10	Tetra Tech has begun assembly of components of the draft plan. Real work on this task will not begin until completion of the Jurisdictional Annex process is complete. Jurisdictional Annex workshops are scheduled for 3/30 and 3/31.	June 2010
	<u>Task 4B: Technical Edit/Format</u>	0	This task will not proceed until completion of task 4A.	June 2010
	<u>Task 4C: Plan Review Crosswalk</u>	0	This task will not proceed until completion of task 4B.	June 2010
Phase 5 : Adoption	<u>Task 5A: Pre-Adoption Review</u>	0	This task will not proceed until completion of task 4C.	June 2010
	<u>Task 5B: Adoption Process</u>	0	This task will not begin until pre-adoption approval is received from both WAEMD and FEMA Region X.	August 2010

Next Steps:

- Jurisdictional Annex Workshops - March 30, 31
- Final Round of Public Meetings Target - June
- Pre-adoption Review Submittal Target - June
- Adoption Window Target - July-August