

Activity	Time Commitment	Staff or Committee Leads	Deliverables
<b>Coordination</b>			
Staff convene Forum Meetings	5 annual mtgs (including SRFB)	Tim, Allison, Beth	meeting agendas, summaries - 3-year work plan - Monitoring/adaptive mgt plan - SRFB grant round - Funding - other policy/project issues as they arise
Staff, convene PDC Meetings	6 annual mtgs	SC	meeting agendas, summaries - monitoring/adaptive mgt plan - 3-year work plan and SRFB - other policy issues as they arise
Staff, convene TC Meetings	8 annual mtgs	SC, KC co-lead (Andy Haas, Janne Kaje)	meeting agendas, summaries - monitoring/adaptive mgt plan - 3-year work plan and SRFB
Staff, convene PWG Meetings	4 annual mtgs	SC, KC co-lead (? and Perry Falcone)	meeting agendas, summaries - Coordination (tool for resource sharing, smaller working groups, branding) - Funding (grant calendar, small work groups to strategize, explore new sources, branding) - Permitting (cultural resources, streamlining)
	additional smaller working groups	Ad hoc	
<b>3-Year Work Plan</b>			
Create 3-year work plan	High - multiple meetings, coordination with committees, region and Forum	Basin staff, Kit Rawson (Tulalip)	3-year Work Plan, vetted, app'd, sent to region
Follow-up on funding lists	Medium-high - interaction w/project sponsors, PWG, committees, Forum	Tim, ?, Perry	funding lists, strategy for specific geogr. areas
<b>SRFB</b>			
Administer 2010 round	High - multiple meetings, coordination with committees, RCO, region and Forum	Allison, Tim	Approved, ranked project list for funding
<b>Major Initiatives - ? Needs direction</b>			
Snohomish EPA grant - hydrologic protection	High - depends on Forum level of involvement	Forum staff	Results chains and watershed characterization for 2011.
Draft Adaptive Management Plan	High - considerable coordination with committees, Forum, and development of the plan.	Tim, PDC	Monitoring/adaptive mgt plan business plan for cost and resource needs
<b>Habitat Work Schedule</b>			
General management	Medium-high - coordination with state, with others to maintain the system and create more functionality/efficiency	Allison	functional portal, participate on state advisory group, overall management of the system
Apply to generate 3-year work plan project list	High - as part of 3WP process	Tim, Allison	3-year work plan
Implementation reporting	High - creating culture of reporting requires a lot of training, discussion, coordination, etc.	Tim, Beth, Allison	Forum Highlights report (or report card)
<b>Reporting</b>			
Report card	Medium-high - Forum request for more information across H's requires more data and discussion.	Beth, Allison	Forum highlights report (or report card)
Implementation effectiveness	Medium-high - Continued work on collecting information on implementation and reporting requires more coordination.	Tim	3-year work plan and Forum highlights (report card)
<b>Assistance to project sponsors</b>			
3 Year Work Plan reporting	Medium - limited term help	? and Perry	3-year work plan, broad diversity of projects and project sponsors, assistance by request (report available on Forum request)
Habitat Work Schedule	Medium - assistance moving away from HWS help directly to direct project coord and asst.	Allison and Perry	Improve the system, projects listed, projects in the public portal.
Funding	High - developing recommendations, strategies for funding; potential marketing plan	? and Perry	provide support for projects for funding (e.g., grant proposals, suggestions for sources, strategy development)
Technical	Medium-high - technical support can take multiple forms...	? and Perry	provide technical support (part of lead entity grant reports).
<b>Other</b>			
Regional coordination	Medium - regional coordination with Puget Sound Salmon Recovery Council, Watershed Leads and Whidbey Action Area ~3 full days per month	Tim, Scott Powell, Terry Williams	participation in regional meetings (PSP Ecosystem Coord. Board, PSSRC, etc.)
Funding strategy	High - as above; coordination of strategy and potential other elements.	Tim, ?	Make specific recommendations to the PWG, committees and Forum on branding the basin, specific funding sources for projects in geogr. specific locations
Organizational development	Medium-high - development and coordination of the organisation of committees and Forum.	Tim, ?	new organizational setup for PWG (potential for committees and/or Forum)
Agriculture and fish	High - coordination and input in the political process is fairly high.	Tim	Continue to represent the basin in ag/fish discussions within King and Snohomish Counties and the region.