



Forest Practices Submittal Checklist

For PDS Use Only

PROJECT FILE NUMBER: _____ PROJECT NAME: _____

You will need to submit the following documents to Snohomish County Planning & Development Services for review before you can submit your complete application package (including a Snohomish County recommendation of approval) to the Department of Natural Resources in Sedro-Wooley to obtain a Forest Practices permit: (example of complex applications: subdivision and commercial developments)

- _____ 1. **DNR application** for the Forest Practice Permit, completed and signed (complex applications: 1 original + 3 copies; for one single-family type permits: 1 original + 1 copy)
- _____ 2. A completed and signed State Environmental Policy Act (SEPA) **Environmental Checklist** with a SEPA processing fee of \$500. List tax account numbers for all parcels included in the application (complex applications: 1 original + 3 copies; for one single-family type permits: 1 original + 1 copy)
- _____ 3. A **geotechnical report** stamped and signed by a civil engineer licensed in WA state is required for any development activity or action requiring a project permit proposed within: an erosion hazard area, landslide hazard area or its setback, 200 feet of a mine hazard area or its setback, 200 feet of any faults (SCC 30.62B.140). The plan must indicate the geotechnical recommendations to be followed.
(complex applications: 1 original report + 3 copies; for one single-family type permits: 1 original report + 1 copy)
- _____ 4. If permits are pending from agencies other than Snohomish County for work on this site, copies of those applications **must** be included.
- _____ 5. A **site plan** (complex applications: 4 copies; for one single-family type permits: 2 copies) drawn to a standard engineering scale, on letter, legal or 11"x17" size white paper (all black and white, no color coding) showing:
 - a) the boundaries of your contiguous ownership, including all tax parcel boundary lines,
 - b) the boundaries of existing forested areas,
 - c) the limits of existing disturbance on the site,
 - d) the limits of proposed logging and other proposed disturbance (distinguish between logging and other disturbance) – (see Chapter 30.63B SCC (Land disturbing activity)),
 - e) all wetlands and fish & wildlife habitat conservation areas within 300 feet of the site, including required buffers (SCC 30.62A.130).
 - f) all geologically hazardous areas on or within 200 feet of the site (SCC 30.62B.130).
 - g) the location, size and type of all aquifer recharge areas on the subject property (SCC 30.62C.130).
 - h) all existing and proposed roads,
 - i) all existing and proposed access points,
 - j) all existing or proposed structures on the site,
 - k) all existing or proposed septic systems, wells, sewers, or water lines,
 - l) a conceptual drainage plan showing natural storm flow direction and plans for handling increased drainage flows (see Chapter 30.63A SCC),
 - m) all existing or proposed easements, including access and utilities.
- _____ 6. Minimum fees due at application submittal:

Site Review Fee (2291)	\$100
SEPA Review Fee (4300)	\$500
Critical Areas Review Fee (2140)	\$600
(If Critical Areas Study required)	

Other fees may be applicable for shoreline permits, grading, land disturbing activity (clearing and grading) for projects vested on or after September 30, 2010, right-of-way, access, flood hazard. * Plus approximately \$500 payable to WA State DNR

After preliminary review, the following submittals **may be required:** (If already submitted, the file number and a copy of the application must be included in your submittal).

1. A critical area study is required for any development activity, or action requiring a project permit occurring in wetlands, fish & wildlife habitat conservation areas or their buffers (SCC 30.62A.140).
2. A hydrogeologic report for any activity or use requiring a project permit regulated under chapter 30.62C SCC and proposed within a sole source aquifer, Group A wellhead protection area or critical aquifer recharge area with high or moderate sensitivity (SCC 30.62C.140).
3. If your project is vested before September 30, 2010, if you plan to remove stumps or construct roads or staging areas, a **grading permit application** may be required along with the appropriate fees. If you are proposing "stand-alone" grading in excess of 100 cubic yards, a grading permit application is required. If you are proposing to grade in conjunction with a residential building permit application, you will be required to submit a grading permit application if your grading quantities exceed 500 cubic yards.
4. For projects vested after September 30, 2010, a land disturbing activity permit application for clearing, grading (thresholds in 3 above apply) or other disturbance may be required to comply with Chapter 30.63B SCC. In addition, a Drainage Review Submittal Checklist and Form shall be submitted with the required Targeted or Full Stormwater Site Plan to comply with Chapter 30.63A SCC (See the Targeted or Full stormwater Site Plan Submittal Checklist for projects vested after September 30, 2010). The stormwater site plan will require a Stormwater Pollution Prevention Plan (SWPPP) (See the appropriate submittal checklist for a Small Project or Full Construction SWPPP). If only a SWPPP is required for the proposed activity, see the appropriate submittal checklist for a Small Project or Full Construction SWPPP.
5. If your site is within Shoreline jurisdiction and grading is allowed by Shoreline regulations, a **shoreline permit** is required for grading exceeding 250 cubic yards (e.g. for haul roads, staging areas, stump removal, etc.).
6. An **access permit** is required if no legal access has been established for the site.
7. A **right-of-way permit** is required if unopened county right-of-way will be used for access.
8. A **flood hazard permit** is required if fill is to be placed within a flood hazard area.
9. If any other Snohomish County development permit (such as residential, plat, short-plat, conditional use permit, shoreline permit, flood hazard permit, commercial permit, boundary line adjustment, temporary dwelling, accessory apartment, etc.) has been applied for and is pending with Snohomish County, the file number and site plan of that application **must** be supplied. If you apply for all permits at the same time, it is helpful and it may accelerate the review process.

DNR will review the application for compliance with Forest Practices rules and regulations when the application is returned to them.

***Forest Practice Permit applications must be submitted by appointment ONLY
For appointments, please call 425-388-3311 x2790***