

CANCELLATION OF VOLUNTARY PAYROLL DEDUCTION

Use the form below to cancel any voluntary payroll deduction. Be sure to specify what deduction you wish to cancel and the effective date of the cancellation. In order to facilitate the processing of your deduction cancellation form, please sign and date the form and forward to the correct Department below:

- Human Resources (M/S 503): Deferred Comp, Life Insurance, Dependent Life, Supplemental Life, Supplemental Life-Spouse, AIG Voluntary Life, Colonial Life Insurance, Medical, Dental, and Vision. (***Note** – do NOT use this form to cancel AFLAC policies; please contact Peppy Sanderson, our AFLAC Representative)
- Finance / Payroll (M/S 610): Union Dues, Charitable Campaign
- Facilities Management (M/S 404): Parking (please contact the Facilities Management Property Coordinator @ 425-388-3482 to cancel parking deductions)

NAME (Please print):	
EMPLOYEE ID #:	
DEPARTMENT:	
CANCELLATION EFFECTIVE (MONTH / YEAR):	
PLEASE <u>CANCEL</u> THE FOLLOWING VOLUNTARY PAYROLL DEDUCTION:	
SIGNATURE:	
DATE SIGNED:	