

# **SNOHOMISH COUNTY JOB DESCRIPTION**

## **REGISTERED NURSE**

Spec No. 2138

### **BASIC FUNCTION**

To assist in providing appropriate medical services for inmates in the County Jail.

### **STATEMENT OF ESSENTIAL JOB DUTIES**

1. Evaluates new inmate bookings regarding health status prior to jailing; reviews and records after booking process for medication and treatment needs.
2. Establishes priorities in emergency medical situations.
3. Evaluates medical problems and complaints of inmates; monitors vital signs when indicated such as temperature, pulse, respiratory rate and blood pressure; contacts doctors and dentists to verify medical problems, medications, treatments, and appointments; monitors inmate illnesses and/or diseases.
4. Keeps daily medical logs and establishes medical charts on inmates.
5. Receives medication and controlled substances and logs according to classification; writes up medication for drug dosages and medication times, maintains security for all medications, identifies drugs brought into Jail and writes related legal reports.
6. Verifies special diet requests and updates diet list in Jail kitchen.
7. Conducts physical assessments on long-term inmates to include lab work and vital signs.
8. Contacts doctors, nurses, and pharmacies in reference to inmates' medical diagnosis and medication treatment needs; counsels inmates regarding disease prognosis, confers with social workers and mental health professionals regarding medical needs and psychological evaluation of inmates.
9. Advises Director on jail medical policies and procedures; reviews medical billings for payment; makes recommendations as to cell placement on inmates with physical or mental conditions; organizes presentations and meetings with Corrections administrative staff pertaining to medical needs of inmates.

### **STATEMENT OF OTHER JOB DUTIES**

10. May escort inmates to hospitals, doctor's appointments, and public health facilities for medical care.
11. Performs related duties as required.

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### **MINIMUM QUALIFICATIONS**

Graduation from an accredited school of professional nursing and a current State of Washington license as a professional registered nurse. One (1) year experience in an acute care hospital, clinic or health care agency is preferred.

### **SPECIAL REQUIREMENTS**

Candidates for employment must successfully pass a criminal history background investigation, a polygraph examination and a psychological examination. Job offers will be conditioned on satisfactory results of a post-offer medical examination or inquiry.

### **KNOWLEDGE AND ABILITIES**

Knowledge of:

- professional nursing principles and concepts;
- medications and expected action and side effects;
- body physiological and anatomical systems;
- laboratory values and their meanings;
- individual and group behavior.

Ability to:

- use surgical and other medical equipment;
- make prompt, accurate, independent decisions in emergency situations;
- interpret a variety of medical data;
- diagnose and treat a limited number of easily recognizable diseases and illnesses as specified in standing orders of a physician;
- write and speak in a clear and concise manner;
- effectively communicate with inmates and co-workers.

### **SUPERVISION**

Employees independently perform duties assigned by the Registered Nurse Supervisor or ordered by a physician.

### **WORKING CONDITIONS**

The work is performed in a maximum security detention facility. Employees are required to work weekends, swing shift and holidays as assigned. Employees may be required to restrain, lift or move inmates for emergency medical purposes.

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Pay Grade 241